

Welcome to Boston University!

The Center for Professional Education (CPE) meets the needs of a broad range of students learning a variety of topics in different academic settings. Students have different learning styles, and some students require additional services and support to participate fully in their academic program. Taking classes online can present challenges to students, including students with disabilities who require accommodations through the Americans with Disabilities Act.

The [Office of Disability & Access Services](#) (DAS) is available to students who require academic accommodations to access their individual programs. The individualized process to determine accommodations, which includes both approval and implementation, can be time consuming. Therefore, it is important that students contact DAS staff as early as possible, especially since accommodations will not be provided without formal program approval.

The process begins by reviewing your current needs as well as the specific requirements and demands of your program. DAS will ask you to follow the three steps outlined on their website: 1) open an online portal, 2) provide written documentation of your disability and its impact on your academic program and 3) schedule an intake meeting with DAS. During that meeting you will have a chance to discuss your needs and accommodation requests as they pertain to your current program. DAS will then recommend appropriate accommodations for you.

Following DAS recommendation of appropriate accommodations, the Center for Professional Education will determine if those accommodations are reasonable and will assist you to put them in place for your classes. It is up to you, the student, to initiate the process with DAS. CPE cannot provide any accommodations that do not originate from DAS.

Please go to the DAS website bu.edu/disability and follow the steps for

1. Complete an online intake <http://www.bu.edu/disability/incoming-students/request-accommodations-new-and-incoming-students>.
2. Upload current documentation of disability from your doctor/medical provider. Please use the appropriate Disability Verification [form](#) to facilitate the process
3. Make an appointment with DAS staff by calling 617-353-3658 or email (access@bu.edu). Appointments may be telephone or Zoom during regular business hours (Eastern Standard Time M-Fr, 9-5).